

Schedule A: WV Lobbyist Expenditure Details

(Please attach this completed sheet to the WV Lobbyist Activity Report along with additional pages if any)

Instructions: Complete this form if you have made or shared any expenditure **other** than group entertainment on a public official or employee during this reporting period. If you have made expenditures in any of the five categories listed below, you must report it in sections 1 or 2 on this form.

Categories: (1) *Meals & Beverages*, (2) *Lodging*, (3) *Travel*, (4) *Gifts*, (5) *Other Expenditures*

If you shared any of these expenditures with another lobbyist, please note who shared the expenditures in the area below the recipient's name. You are not required to report on Schedule A detailed expenditures on Advertising, Contributions [including political contributions] and Group Entertainment. Expenditures in those categories, regardless of amount must be reported on the Lobbyist Activity Report (LAR) and/or the Group Expenditure/Shared Expense Report Schedule B.

1. Expenditure Details

Report all expenditures in any of the categories listed below on a particular person or member of their immediate family EXCEPT those reported in Section 1a. or 2 (below) or any portion of a "Group Entertainment" OR "Shared Expense" event which are to be reported on Schedule B. Transfer the totals to section 5 on the Lobbyist Report. **IF YOU SHARED EXPENDITURES WITH ANOTHER LOBBYIST, PLEASE IDENTIFY WHO SHARED THE COST IN THE AREA BELOW EACH RECIPIENT'S NAME.**

Recipient name(s) and date of expenditure	Meals & Beverages	Lodging	Travel	Gifts	Other	Total \$ Expended
TOTAL Expenditures						

1a Gifts (Group)

Ordinarily gifts to individual legislators must not exceed \$25. Gifts such as key chains, mugs, day timers etc., given to ALL members of the House or Senate, the entire Legislature or to standing or joint committees should be listed here. Describe the item, to which group it was given and the total cost. You need not list each legislator who received the gift, only the name of the group. Transfer the total cost to the Lobbyist Activity Report, section **5 F. Identify who shared expenses (if anyone)**

Describe the gift(s)	Which employer provided the gift?	Which group received the gift?	Total cost of gift(s)

2. Participation in a Panel or Speaking Engagement

Report expenditures on a particular person in the categories listed below when such expenditure was for the individual's participation in a panel or speaking engagement (event). Transfer the totals to section 5 on **the Lobbyist Activity Report**

Recipient name and event	Meals & Beverages	Lodging	Travel	Gifts	Scheduled Entertainment & Other	Total \$ Expended

3. Subjects of Lobbying

For each recipient identified in 1, 1a & 2 above, explain briefly the subjects of lobbying. List the individual or group recipient and then the subject matter of the lobbying. Example: "Del. Joe Jones – Health Care". "House Finance Committee - Environment."
